



# COMPUTERSHARE GOVERNANCE SERVICES

› Solutions to Manage Entity Data for Compliance

| CERTAINTY | INGENUITY | ADVANTAGE |

 **computershare**

# Global Entity Management System (GEMS) and Corporate Manager (CM)

With increased regulatory pressure for corporate governance, today's company secretaries need powerful tools to effectively capture and accurately report on their entity data, as well as their director and officer information, to meet the demands for stricter controls.

Computershare Governance Services delivers advanced technology through its Global Entity Management System (GEMS), geared for international companies, and Corporate Manager (CM), targeted for companies with an Australian focus. The solutions help companies manage corporate data to ensure compliance with domestic and global tax, legal, finance and regulatory filings.

Computershare Governance Services combines the history and expertise of the Datacare Software Group and Computershare World Records, leading providers of entity management and subsidiary governance solutions.

### The Datacare Software Group

Since 1985, Datacare has provided software and services to many Fortune 1000 companies around the world. They introduced the first web-based application in response to increased regulatory demands for governance, compliance, and transparency.

### Computershare World Records

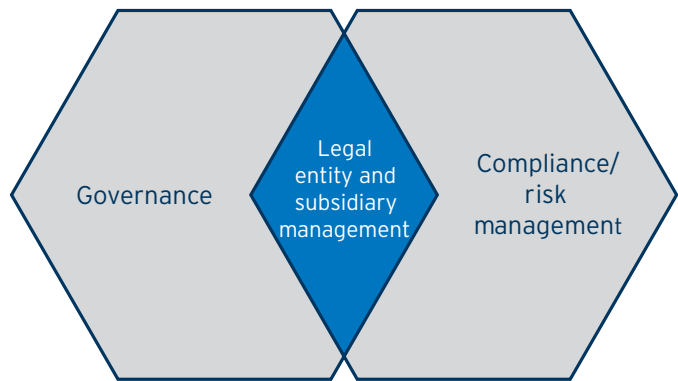
Computershare World Records provided similar software and services as an industry leader in the US market. World Records built a reputation as an innovator in technology introducing unique functionality to capture historical entity data at a specific point in time.

### A Fresh Solution

We've combined the best of both organisations to create two new products:

- > **Global Entity Management System (GEMS)** is targeted for international organisations challenged to meet multi-jurisdictional and multi-language needs.
- > **Corporate Manager (CM)**, is geared for companies with an Australian focus, while still effectively tracking international entities.

Coupled with Computershare's range of global offerings and financial services, Computershare Governance Services is the leading industry provider in the global marketplace.



## FEATURES AND BENEFITS

### Increase efficiency

Perform quick searches to find current and historical entity records and associated information such as contracts, trademarks, bank accounts, policies and minute books.

### Improve productivity via self service

Empower authorised staff responsible for specific entity information (tax, legal, treasury, etc.) to access the data they need. They can produce their own reports and verify accuracy and timeliness of corporate changes.

### Analyse the data for compliance

Use a governance dashboard to compare the jurisdictional rules set up in the system against entity data to identify the areas of non-compliance with alerts.

### Visually represent complex structures

Create organisational charts to quickly produce a graphic representation of complex organisations showing parents, subsidiaries, and entities.

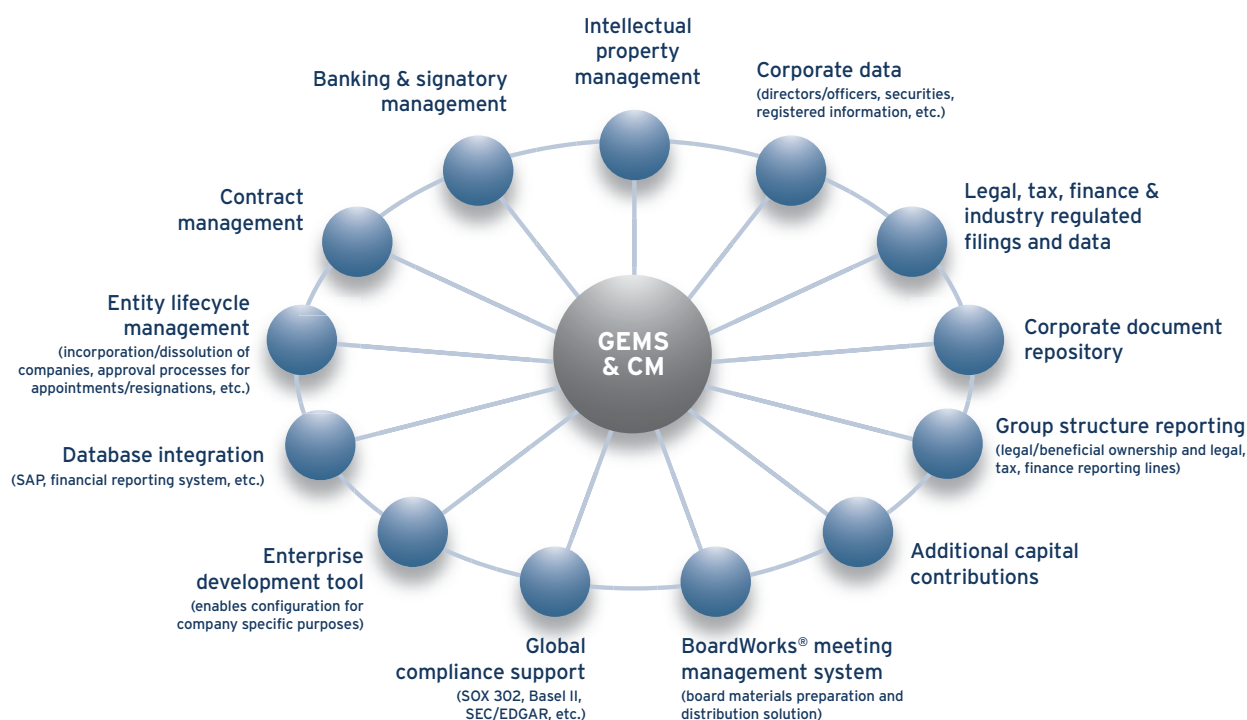
### Never miss a deadline

Use a compliance calendar for critical events such as regulatory filings, board meetings, quarterly reports, and contract renewals with email reminders of approaching deadlines. Includes an automated forms function to create and submit timely filings.

### Easily access corporate documents

Organise key documents such as by-laws, board minutes, contracts, consents, power of attorney, and annual reports.

The GEMS and CM Web-based solutions offer secure global access for authorised users to real-time data anytime for accurate reporting to mitigate risk.



## BoardWorks® MEETING MANAGEMENT SYSTEM

Our BoardWorks® solution is an easy-to-use Web-based application to manage the communication and materials leading up to board meetings. This electronic portal gives executives real-time access to documents prior to the event so they are prepared for upcoming meetings. The application:

- **Enables viewing of meeting details and documents** such as agendas, other attendees and proposals, via secure Internet access
- **Provides alerts to notify users** of actions needed on time-sensitive materials and generates email reminders of upcoming meetings
- **Creates and tabulates surveys** to provide consents on proposed resolutions
- **Offers the ability to view and add comments** to meetings and documents and to send secure communications and notification of changes in preparation for the event

## CONSULTANCY SERVICES

With Computershare Governance Services, you're not just licensing software, you're buying the experience and expertise of a team of professionals. We provide on-site and online services to develop and implement a solution that will help you establish best practices. With up-front planning by a joint team of our consultancy experts and your key secretariat, legal, tax, finance and HR staff, we will customise the software. This will give you the controls and flexibility you need for your specific subsidiary governance requirements. We will:

- **Install and configure the software** on our secure, hosted system.
- **Consolidate your data** – We can migrate it from an old repository, integrate with existing systems, or input data from multiple sources.
- **Train and educate your staff** via webinars (online seminars) and on-site classes.
- **Assign a dedicated client relationship manager** who understands your company's unique needs to offer ongoing support.

**"The application has become an integral part of how Alticor does business throughout the world. It's our enterprise-wide resource for information on our subsidiaries and the contracts that govern the relationships among those entities. The customer support is outstanding. The focus has always been on partnering with clients to help us do our jobs more efficiently."**

*Marilou K. Wieringa, Senior Corporate Paralegal, Alticor Inc.*

